

Tender Document: Members' Catering Services

Perthshire Agricultural Society

26 York Place

Perth

PH2 8EH

01738 623780

secretary@perthshow.co.uk

Submission Deadline: Thursday 7th March 2024, 1700hrs.

1. Introduction:

Perthshire Agricultural Society invites qualified and experienced catering companies to submit tenders for the provision of Members' catering services our event, Perth Show, on Friday 2nd and Saturday 3rd August 2024. The contract will initially be for one year with the option for either party to terminate after the first year with a break clause.

2. Scope of Services:

The selected catering company will be responsible for providing catering services at Perth Show hosted by Perthshire Agricultural Society. The services should include, but are not limited to:

Event catering with customizable menus.

Daily on-site catering for patrons and staff.

Ensuring the quality and presentation of all food.

Complying with health and safety regulations.

3. Proposal Requirements:

Interested parties are required to submit a comprehensive proposal that includes the following:

4. Company Overview

Provide an overview of your company, including relevant experience in catering for similar events.

5. Menu Options

Present a diverse range of menu options suitable for Perth Show, with an emphasis on quality and variety.

6. Pricing Structure

Clearly outline your pricing structure for each service, including any additional costs that may apply.

7. Quality Assurance

Detail your commitment to maintaining high standards of food safety, hygiene, and quality control.

8. Break Clause

Acknowledge the one-year contract term with a break clause. Specify the notice period required for termination. Either party may terminate the contract after the event by providing written notice at least 30 days before the intended termination date.

9. References

Include references from previous clients who can attest to the quality of your catering services.

10. Submission Deadline

All proposals must be submitted by Thursday 7th March 2024 at 1700. Late submissions will not be considered.

11. Evaluation Criteria

Tenders will be evaluated based on the following criteria:

Experience and track record.

Menu options and creativity.

Competitive pricing.

Commitment to quality assurance.

References.

Perthshire Agricultural Society reserves the right to reject any or all tenders.

12. Contract Terms

The contract will be awarded for an initial term of one year, with the option for either party to terminate after the first year by providing written notice of at least 30 days before the intended termination date.

13. Submission Instructions

Tenders should be submitted by Thursday 7th March at 1700, in a sealed envelope or via email marked "Catering Tender for Perthshire Agricultural Society" to:

Jen Leslie, Secretary

Perthshire Agricultural Society

26 York Place

Perth

PH2 8EH

secretary@perthshow.co.uk

14. Enquiries:

For any clarification or additional information, please contact:

Jen Leslie, Secretary

Perthshire Agricultural Society

26 York Place

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