

Tender Document: Bar Operation Services

Perthshire Agricultural Society

26 York Place

Perth

PH2 8EH

01738 623780

secretary@perthshow.co.uk

Submission Deadline: Thursday 7th March 2024, 1700hrs.

1. Introduction

Perthshire Agricultural Society is a two-day agricultural show held in the centre of Perth. The Show has a very busy beer tent, particularly on the Saturday afternoon and evening. The Society invites qualified and experienced vendors to submit tenders for the provision of bar operation services during our event, Perth Show, on Friday 2nd and Saturday 3rd August 2024. The contract will initially be for one year with the option for either party to terminate after the first year.

2. Scope of Work

The selected vendor will be responsible for:

Beverage Service:

Sourcing and selling a range of alcoholic and non-alcoholic beverages to patrons.

Ensuring the quality and presentation of all beverages.

Complying with health and safety regulations and licensing laws.

Customer Service:

Delivering exceptional customer service to create a positive and welcoming atmosphere.

Managing orders efficiently and providing recommendations when necessary.

Handling customer enquiries and resolving issues promptly.

Compliance:

Verifying the age of patrons to ensure legal drinking age compliance.

Monitoring alcohol consumption to prevent overconsumption.

Adhering to all relevant health and safety regulations.

Inventory Management:

Keeping track of bar inventory and replenishing supplies as and when they are required.

Organise and implement the ordering and receiving of bar supplies.

3. Qualifications and Experience

Interested vendors should demonstrate:

Proven experience in providing bar services for events, preferably in a community setting.

Knowledge of a variety of beverages and mixing techniques.

Certification in responsible beverage service is highly desirable.

Evidence of holding a personal licence.

4. Tender Submission

Interested vendors are required to submit the following documents:

Cover Letter:

Brief introduction of the company.

Statement of interest in providing bar services for the Perthshire Agricultural Society.

Company Profile:

Overview of the company, including experience in similar operations.

Details of relevant certifications and licenses.

Proposal:

Detailed proposal outlining how the vendor plans to meet the requirements outlined in the Scope of Work.

Pricing structure, including itemized costs.

References:

Contact information for at least two references from previous clients.

5. Break Clause

This agreement will have a one-year break clause. Either party may terminate the contract after the event by providing written notice at least 30 days before the intended termination date.

6. Submission Deadline

All proposals must be submitted by Thursday 7th March 2024 at 1700. Late submissions will not be considered.

7. Submission Address

Tenders should be submitted by Thursday 7th March 2024 at 1700, in a sealed envelope or via email marked "Bar Operation Services Tender for Perthshire Agricultural Society" to:

Jen Leslie, Secretary

Perthshire Agricultural Society

26 York Place

Perth

PH2 8EH

secretary@perthshow.co.uk

8. Evaluation Process

Tenders will be evaluated based on the following criteria:

Relevant experience and qualifications.

Proposed approach and methodology.

Pricing structure.

Perthshire Agricultural Society reserves the right to reject any or all tenders.

9. Contact Information

For enquiries or additional information, please contact:

Jen Leslie, Secretary

Perthshire Agricultural Society

26 York Place

Perthshire Agricultural Society
Scottish Charity SC014729. Company No., SC 262715



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